



Laun-Dry
Supply Company, Inc.

APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

DATE _____

NAME: LAST _____ FIRST _____ MIDDLE _____ SOCIAL SECURITY NUMBER _____

PRESENT ADDRESS: STREET _____ CITY _____ STATE _____ ZIP _____

PERMANENT ADDRESS: STREET _____ CITY _____ STATE _____ ZIP _____

PHONE NO. _____ ARE YOU 18 YEARS OR OLDER? Yes No

LAST
FIRST
MIDDLE

SPECIAL QUESTIONS
DO NOT ANSWER ANY OF THE QUESTIONS IN THIS FRAMED AREA UNLESS THE EMPLOYER HAS CHECKED A BOX PRECEDING A QUESTION, THEREBY INDICATING THAT THE INFORMATION IS REQUIRED FOR A BONA FIDE OCCUPATIONAL QUALIFICATION, OR DICTATED BY NATIONAL SECURITY LAWS, OR IS NEEDED FOR OTHER LEGALLY PERMISSIBLE REASONS.

Height _____ feet _____ inches Are you prevented from lawfully becoming employed in the U.S.? Yes No

Weight _____ lbs. Date of Birth* _____

What Foreign Languages do you speak fluently? _____ Read _____ Write _____

Have you been convicted of a felony or misdemeanor within the last 5 years? ** Yes _____ No _____ Describe: _____

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.
**You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____

ARE YOU EMPLOYED NOW? _____ IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? _____

EVER APPLIED TO THIS COMPANY BEFORE? _____ WHERE? _____ WHEN? _____

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO. OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

GENERAL
SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK _____

U.S. MILITARY OR NAVAL SERVICE _____ RANK _____ PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES _____

PHYSICAL RECORD:
DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? Yes No
IF YES, WHAT CAN BE DONE TO ACCOMMODATE YOUR LIMITATION? _____

PLEASE DESCRIBE: _____

IN CASE OF EMERGENCY NOTIFY

NAME _____ ADDRESS _____ PHONE NO. _____

FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1				
2				
3				

Applicant certifies that the facts contained in this application are true and complete to the best of his/her knowledge and understands that, if employed, falsified statements on this application shall be grounds for dismissal.

Applicant authorizes investigation of all statements contained herein and the references listed above to give the Company any and all information concerning his/her previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to the Company.

Applicant understands and agrees that, if hired, his/her employment is for no definite period and may, regardless of the date of payment of his/her wages and salary, be terminated at any time without any prior notice.

Applicant understands that, should this Employment Application be accepted by Company, during the course of Applicant's employment, Applicant will have continuous access to Confidential Information of Company. "Confidential Information" shall mean and refer to any information of any kind, nature, or description concerning any matters affecting or relating to the business of the Company, including, without limitation, the names of any of its customers, suppliers or vendors, the prices it obtains or has obtained or at which it sells or has sold its products or any information whatsoever concerning its purchase of supplies or products from any of its suppliers or vendors or its sale of any of its products, information concerning any formulas, devices, inventions, processes, methods, procedures, compilations of information, records or specifications, or any other information of, about, or concerning the business of the Company, its manner of operation, plans, processes, or other data of any kind, nature, or description without regard to whether any or all of the foregoing matters would be deemed confidential, material, or important, the Company and Applicant hereby stipulating (as a condition to Applicant's employment) that as between them, the same are important, material and confidential and gravely affect the effective and successful conduct of the business of the Company and its goodwill.

Applicant does hereby acknowledge and agree, as a condition to and in consideration of Company's acceptance of this Employment Application, that all Confidential Information is the exclusive property of the Company and shall continue as such both during and after the termination of Applicant's employment with the Company. Without limitation on the foregoing, the

Applicant further specifically acknowledges and agrees that:

(a) Applicant shall have no ownership interest or rights of any kind in or to Confidential Information.

(b) Confidential Information constitutes trade secrets and will be treated as such by the Applicant.

(c) Applicant will not during the course of his/her employment, and thereafter, directly or indirectly, make use of any Confidential Information for the Applicant's own benefit or the benefit of another, other than on behalf of the Company as permitted or required by Applicant's duties as assigned by the Company, nor divulge, disclose, communicate or reveal any Confidential Information to anyone.

(d) As of date of Applicant's employment by Company, and at all times thereafter, the Applicant will not make, create, or retain copies of any Confidential Information, other than copies to be used by and for the benefit of the Company.

(e) Upon any termination of the Applicant's employment with the Company (however such termination may be caused), the Applicant shall immediately surrender to the Company all Confidential Information, and all copies thereof, and all other properties belonging to the Company whatsoever.

(f) The Company and Applicant agree that the Confidential Information is vital to the Company's existence, value, and profitability and must be protected by the Company and the divulgence thereof to any third-parties would cause significant, material and irreparable harm to the Company. Further, it is acknowledged and agreed by the Applicant that it is the Confidential Information which enables the Company to maintain its competitive advantage in the conduct of its business and that competitors must be prevented from learning of and using the Company's Confidential Information.

Applicant acknowledges and agrees that his/her agreements as referenced above are an absolute condition to and are given in consideration of the Company's consideration and/or acceptance of this Employment Application, and that upon acceptance of this Employment Application by Company, should the same be accepted by Company in its sole and absolute discretion, such agreements shall be fully binding upon and enforceable against Applicant during the term of such employment and following the termination thereof. As a further condition to consideration/acceptance of this Employment Application, Applicant agrees to execute such further or additional agreements as the Company may require.

Date _____

Signature _____